



U.S. Department of Justice
Drug Enforcement Administration
FOI/Records Management Section
8701 Morrisette Drive
Springfield, Virginia 22152

DEC 16 2014

Case Number: 15-00125-F

Subject: Administrative records generated during the processing of FOIA request 14-00701-F

Stephen A. Revilak

Dear Mr. Revilak:

This letter responds to your Freedom of Information/Privacy Act (FOI/PA) request dated November 08, 2014, addressed to the Drug Enforcement Administration (DEA), Freedom of Information/Privacy Act Unit (SARF), seeking access to information regarding the above subject.

The processing of your request identified certain materials that will be released to you. Portions not released are being withheld pursuant to the Freedom of Information Act, 5 U.S.C. § 552, and/or the Privacy Act, 5 U.S.C. § 552a. Please refer to the list enclosed with this letter that identifies the authority for withholding the deleted material, which is indicated by a mark appearing in the block next to the exemption. An additional enclosure with this letter explains these exemptions in more detail. The documents are being forwarded to you with this letter.

The rules and regulations of the Drug Enforcement Administration applicable to Freedom of Information Act requests are contained in the Code of Federal Regulations, Title 28, Part 16, as amended. They are published in the Federal Register and are available for inspection by members of the public.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. See 5 U.S.C. § 552(c) (2006 & Supp. IV 2010). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist.

If you are not satisfied with the response to this request, you may administratively appeal by writing to the Director, Office of Information Policy, United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, DC 20530-0001, or you may submit an appeal through OIP's eFOIA portal at <http://www.justice.gov/oip/efoia-portal.html>. Your appeal must be received within sixty (60) days from the date of this letter. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

If you have any questions regarding this letter, you may contact Government Information Specialist Jane Edmonds on (202) 307-7603.

Sincerely,

[Redacted Signature]

Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section

Number of pages withheld: 0

Number of pages released: 20

APPLICABLE SECTIONS OF THE FREEDOM OF INFORMATION AND/OR PRIVACY ACT:

Freedom of Information Act 5 U.S.C. 552			Privacy Act 5 U.S.C. 552a	
<input type="checkbox"/> (b)(1)	<input type="checkbox"/> (b)(5)	<input checked="" type="checkbox"/> (b)(7)(C)	<input type="checkbox"/> (d)(5)	<input type="checkbox"/> (k)(2)
<input type="checkbox"/> (b)(2)	<input checked="" type="checkbox"/> (b)(6)	<input type="checkbox"/> (b)(7)(D)	<input type="checkbox"/> (j)(2)	<input type="checkbox"/> (k)(5)
<input type="checkbox"/> (b)(3)	<input type="checkbox"/> (b)(7)(A)	<input type="checkbox"/> (b)(7)(E)	<input type="checkbox"/> (k)(1)	<input type="checkbox"/> (k)(6)
<input type="checkbox"/> (b)(4)	<input type="checkbox"/> (b)(7)(B)	<input checked="" type="checkbox"/> (b)(7)(F)		

Enclosures

FREEDOM OF INFORMATION ACT
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552

- (b)(1) Information which is currently and properly classified pursuant to Executive Order in the interest of the national defense or foreign policy.
- (b)(2) Materials related solely to the internal rules and practices of DEA.
- (b)(3) Information specifically exempted from disclosure by another federal statute.
- (b)(4) Privileged or confidential information obtained from a person, usually involving commercial or financial matters.
- (b)(5) Inter-agency or intra-agency documents which are subject to a privilege, such as documents the disclosure of which would have an inhibitive effect upon the development of policy and administrative direction, or which represent the work product of an attorney, or which reflect confidential communications between a client and an attorney.
- (b)(6) Materials contained in sensitive records such as personnel or medical files, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.
- (b)(7) Records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonably be expected to disclose the identity of a confidential source, including a State, local or foreign agency or authority or any private institution which furnished information on a confidential basis; and, in the case of a record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or (F) could reasonably be expected to endanger the life or physical safety of any individual.

PRIVACY ACT
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

- (d)(5) Materials compiled in reasonable anticipation of a civil action or proceeding.
- (j)(2) Material reporting investigative efforts pertaining to the enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals.
- (k)(1) Information which is currently and properly classified pursuant to Executive Order in the interest of the national defense or foreign policy.
- (k)(2) Material compiled during civil investigations for law enforcement purposes.
- (k)(5) Investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to an express promise that his identity would be held in confidence, or pursuant to an implied promise of confidentiality if such information was furnished prior to September 27, 1975.
- (k)(6) The substance of tests used to determine individual qualifications for appointment or promotion in Federal Government Service.

Subject	File Name	User	Status	Mode	E-mail	Dispatched Date	Action Date
Registered Receipt (Stephen Revile)	ScannedPage.pdf	(b)(6),(b)(7)(C)	Received	Mail		10/19/2014	10/19/2014
Signed NO RECORD-SELF CLEAR	ScannedPage.pdf	(b)(6),(b)(7)(C)	Received	Other		10/31/2014	10/31/2014
No record from Intel	ScannedPage.pdf	Edmonds, Jane	Received	By Hand		10/21/2014	10/21/2014
On search and No record letter	ScannedPage.pdf	Edmonds, Jane	Received	By Hand		10/16/2014	10/16/2014
TR and OS no record response	ScannedPage.pdf	Edmonds, Jane	Received	E-mail		10/08/2014	10/08/2014
HQ SEARCH - Request #: 14-00701-F	HQ SEARCH - Request # - 14-00701-F.docx	Edmonds, Jane	Req for Docs/7668	Mail		10/02/2014	10/02/2014
FIELD SEARCH - Request #: 14-00701-F	FIELD SEARCH - Request # - 14-00701-F.docx	Edmonds, Jane	Req for Docs/7664	Mail		10/01/2014	10/01/2014
HQ SEARCH - Request #: 14-00701-F	HQ SEARCH - Request # - 14-00701-F.docx	Edmonds, Jane	Req for Docs/7663	Mail		10/01/2014	10/01/2014
Signed ACK	ScannedPage.pdf	(b)(6),(b)(7)(C)	Received	Other		09/15/2014	09/15/2014
Request Description	Request Description.pdf	(b)(6),(b)(7)(C)	Received	Mail		09/11/2014	09/11/2014

< [Redacted] >

* Double-click to Download View

* Grayed-out correspondence log items are not accessible because the corresponding documents are either not accessible or unavailable. Please contact your administrator or add/scan documents again.

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14-00701-F

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

14-00701-F

Stephen A. Reville



COMPLETE THIS SECTION ON DELIVERY

A. Signature [Signature] Agent

B. Received by (Printed Name) Addressee
 [Signature]

C. Date of Delivery Yes No
 11/11/11

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:

PM 3:30

3. Service Type Certified Mail Express Mail Registered Return Receipt for Merchandise Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes No

2. Article Number
(Transfer from service label)

RE 035 887 175 US

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-00-150



U.S. Department of Justice
Drug Enforcement Administration

OCT 31 2014

Case Number: 14-00701-F

Subject: Requesting user manuals and training materials for the ICREACH query system, etc.

Stephen A. Revile



Dear Mr. Revile:

This letter responds to your Freedom of Information Act/Privacy Act (FOI/PA) request dated August 30, 2014, addressed to the Drug Enforcement Administration (DEA), Freedom of Information/Privacy Act Unit (SARF), seeking access to information regarding the above subject.

To fulfill your request, SARF forwarded a copy of your request letter to the DEA Intelligence Division (IN), Office of Training (TR), as well as the Special Operations Division (SOD), to request a search of their records. As a result of their searches, SARF was informed that records pertaining to the ICREACH query system were not located. Thus, no records exist related to the subject of your request.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. See 5 U.S.C. § 552(c) (2006 & Supp. IV 2010). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist.

If you are not satisfied with the response to this request, you may administratively appeal by writing to the Director, Office of Information Policy, United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, DC 20530-0001, or you may submit an appeal through OIP's eFOIA portal at <http://www.justice.gov/oip/efoia-portal.html>. Your appeal must be received within sixty (60) days from the date of this letter. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

If you have any questions regarding this letter, you may contact the Government Information Specialist Jane Edmonds at 202-307-7603.

Sincerely,



Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section

Memorandum



Subject Freedom of Information/Privacy Act Request for Documents Case Number: 14-00701-F (DFN: 380-01)	Date OCT 9 2014
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To
Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section (SARF)

(b)(6), (b)(7)(C)
Acting Chief of Intelligence

The Intelligence Division has completed a search of its files for records pertaining to a request from Mr. Stephan A. Revilak for, "User manuals and training materials for the ICREACH query system.

Our search did not result in identifying any records responsive to the request.

Questions related to this request should be directed to Senior Program Analyst, (b)(6), (b)(7)(C)
Intelligence Policy and Strategic Plans Section at (b)(6), (b)(7)(C)

Attachment

SARF-UI-10714R03E27

NC-14-0192

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Memorandum



Subject Review of Freedom of Information/Privacy Act Request for Information and Documents (14-00701-F) (DFN: 380-01)	Date OCT 15 2014
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To

Katherine L. Myrick
Unit Chief
Freedom of Information/Privacy Act Unit

From
(b)(6), (b)(7)(C), (b)(7)(F)

This memorandum is submitted in response to a Freedom of Information/Privacy Act request dated August 30, 2014, from Stephen A. Revilak, Arlington, Massachusetts. The request, submitted under the Freedom of Information Act, asks for user manuals and training materials for the ICREACH query system.

The aforementioned request has been reviewed by the Office of Operations Management to determine DEA's ability to comply and provide the requested information. The Office of Operations Management has no records responsive to Mr. Revilak's request.

Questions regarding this matter may be directed to Acting Section Chief (b)(6), (b)(7)(C) Policy and Source Management Section, at (b)(6), (b)(7)(C)

Attachment

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Case Number: 14-00701-F

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FREEDOM OF INFORMATION RESPONSE

Page 2

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: *Stephen A. Revilak*

Restated Request: (If not restated, see attached letter)

Note to person(s) searching for documents: The purpose of this certification is to demonstrate, in the event of appeal or litigation, that DEA personnel made a reasonable search for the requested information. All responsive documents must either be provided or identified with this response. Searchers are not responsible for determining the releasability of the documents. SARF will review all responsive documents regardless of classification. If necessary, SARF will consult with DEA personnel regarding the releasability of the documents pursuant to the Freedom of Information/Privacy Act (FOI/PA).

< < < < < **CERTIFICATION** > > > >

A full search of _____ (Office Symbol) for responsive records and/or documents under the custody and control of this office has been conducted and the results reported below are correct to the best of my knowledge.

Are requested documents attached? Yes ___ No X

Grade/Series of Searcher(s) 196 14/8

Time spent searching (hrs/min.) 30 MINS

If documents are not attached, estimated time required N/A

Grade/Series of Searcher(s) 1811 14/8

Comments:

DM Has NO Records Responsive to the Request.

Print Name (b)(6), (b)(7)(C)
Signature [Redacted]

Telephone (b)(6), (b)(7)(C)

Acting Section Chief Date 10/16/14

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Case Number: 14-00701-F

Page 2

FREEDOM OF INFORMATION RESPONSE

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: Stephen A. Revilak

Note to person(s) searching for documents: The purpose of this certification is to demonstrate, in the event of appeal or litigation, that DEA personnel made a reasonable search for the requested information. All responsive documents must either be provided or identified with this response. Searchers are not responsible for determining the releasability of the documents. SARF will review all responsive documents regardless of classification. If necessary, SARF will consult with DEA personnel regarding the releasability of the documents pursuant to the Freedom of Information/Privacy Act (FOI/PA).

< < < < CERTIFICATION > > > > >

A full search of ^{TR}TRP (Office Symbol) for responsive records and/or documents under the custody and control of this office has been conducted and the results reported below are correct to the best of my knowledge.

Are requested documents attached? Yes ___ No

Grade/Series of Searcher(s) GS-15

Time spent searching (hrs/min.) 1 hr 45 min

If documents are not attached, estimated time required N/A

Grade/Series of Searcher(s) _____

Comments:

TR/TPP DOES NOT INSTRUCT ON ANY ASPECT OF TCREACH

(b)(6),(b)(7)(C)
Print
Teleph
Signat

Chief TRP Date 16 OCT 14

Case Number: 14-00701-F

Page 2

FREEDOM OF INFORMATION RESPONSE

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: *Stephen A. Revilak*

Restated Request: (If not restated, see attached letter)

Note to person(s) searching for documents: The purpose of this certification is to demonstrate, in the event of appeal or litigation, that DEA personnel made a reasonable search for the requested information. All responsive documents must either be provided or identified with this response. Searchers are not responsible for determining the releasability of the documents. SARF will review all responsive documents regardless of classification. If necessary, SARF will consult with DEA personnel regarding the releasability of the documents pursuant to the Freedom of Information/Privacy Act (FOI/PA).

< < < < < CERTIFICATION > > > > >

A full search of OS (Office Symbol) for responsive records and/or documents under the custody and control of this office has been conducted and the results reported below are correct to the best of my knowledge.

Are requested documents attached? Yes ___ No

Grade/Series of Searcher(s) 65-132-14

Time spent searching (hrs/min.) 30 min.

If documents are not attached, estimated time required _____

Grade/Series of Searcher(s) _____

Comments: No responsive material found.

Print	(b)(6),(b)(7)(C)	Telephone	(b)(6),(b)(7)(C)
Signature	<u>Special Assistant</u> Date <u>10-7-14</u>		

**DRUG ENFORCEMENT ADMINISTRATION
FOI/RECORDS MANAGEMENT SECTION (SAR)
FREEDOM OF INFORMATION/PRIVACY ACT UNIT (SARF)**

Case Number: 14-00701-F

Date: October 02, 2014

**Jane Edmonds
SARF Representative**

**(202) 307-7603
Phone Number**

**FREEDOM OF INFORMATION/
PRIVACY ACT
ACTION**



**Respond by October 07, 2014 under provisions of the
Freedom of Information Act (5 USC 552) and Privacy Act (5 USC
552a).**

- 1. Keep this cover with attached documents.**
- 2. Do not forward this action via interoffice mail. Please
contact the SARF Representative or deliver to SARF (6th
floor West Building).**

**The FOI/PA requires that a request must be responded to
within 20 working days from receipt. Therefore, if assistance is
requested by SARF in locating or duplicating DEA documents, it
is imperative that this request be given immediate priority and
not treated in a routine fashion.**

SARF (Nov. 2007)

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Memorandum

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Subject: Freedom of Information/Privacy Act
Request for Documents (DFN: 380-01)

Date: October 02, 2014

To: (b)(6),(b)(7)(C) Acting Chief
Intelligence Division, NC

From: Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section (SARF)

Case Number: 14-00701-F
DEA GIS: Jane Edmonds

Requester: Stephen A. Revilak
Telephone Number: (202) 307-7603

The FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF) has received the attached Freedom of Information/Privacy Act (FOI/PA) request for records that may likely be contained in DEA's files. SARF must identify, gather and process all documents responsive to this request from DEA components that may likely maintain the records.

YOU ARE NOT REQUIRED TO CREATE ANY DOCUMENTS. Do not summarize, list or outline information in response to this request.

Some requests may not be clear from the letter alone. If so, SARF may restate the request on page two of this memorandum. **Return this memorandum along with any responsive documents.** Fees may be charged for certain types of requests under the Department of Justice (DOJ) regulations.

If the search time is less than two hours (do not include copying time), provide SARF with one complete set of all responsive documents. If the search time is estimated to be over two hours, do not retrieve the documents, but provide an estimate of time, grade and series of the searcher(s) (see attached certification).

If there are any questions regarding this request, please contact the Government Information Specialist identified above. Your expeditious response to this request will enable DEA to meet statutory deadlines.

*** This request for documents has also been sent to the following DEA components:

Office of Operations and the Office of Training

FREEDOM OF INFORMATION RESPONSE

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: *Stephen A. Revilak*

Restated Request: (If not restated, see attached letter)

Note to person(s) searching for documents: The purpose of this certification is to demonstrate, in the event of appeal or litigation, that DEA personnel made a reasonable search for the requested information. All responsive documents must either be provided or identified with this response. Searchers are not responsible for determining the releasability of the documents. SARF will review all responsive documents regardless of classification. If necessary, SARF will consult with DEA personnel regarding the releasability of the documents pursuant to the Freedom of Information/Privacy Act (FOI/PA).

< < < < < **CERTIFICATION** > > > > >

A full search of _____ (Office Symbol) for responsive records and/or documents under the custody and control of this office has been conducted and the results reported below are correct to the best of my knowledge.

Are requested documents attached? Yes _____ No _____

Grade/Series of Searcher(s) _____

Time spent searching (hrs/min.) _____

If documents are not attached, estimated time required _____

Grade/Series of Searcher(s) _____

Comments:

Print Name _____ Telephone _____

Signature _____ Title _____ Date _____

**DRUG ENFORCEMENT ADMINISTRATION
FOI/RECORDS MANAGEMENT SECTION (SAR)
FREEDOM OF INFORMATION/PRIVACY ACT UNIT (SARF)**

Case Number: 14-00701-F

Date: October 01, 2014

**Jane Edmonds
SARF Representative**

**(202) 307-7603
Phone Number**

**FREEDOM OF INFORMATION/
PRIVACY ACT
ACTION**



**Respond by October 07, 2014 under provisions of the
Freedom of Information Act (5 USC 552) and Privacy Act (5 USC
552a).**

- 1. Keep this cover with attached documents.**
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is imperative that this request be given immediate priority and
not treated in a routine fashion.**

SARF (Nov. 2007)

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Memorandum

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Subject: Freedom of Information/Privacy Act
Request for Documents (DFN: 380-01)

Date: October 01, 2014

To: (b)(6),(b)(7)(C),(b)(7)(F)
Special Agent in Charge
Office of Training, TR

From: Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section (SARF)

Case Number: 14-00701-F
DEA GIS: Jane Edmonds

Requester: Stephen A. Revilak
Telephone Number: (202) 307-7603

The FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF) has received a Freedom of Information/Privacy Act (FOI/PA) request for records that may likely be contained in DEA's files. SARF must identify, gather and process all documents responsive to this request from DEA components that may likely maintain the records.

SARF will need a **copy** of any records concerning manuals and training materials for the ICREACH query system to establish the administrative record. The FOIA requires us to search for records, and if any, to make a release or withholding determination. **Do not send the original case file.** However, we must have the record to inform the requester of the amount of pages being withheld. Further, we must establish this record because if the requester appeals to the DOJ/Office of Information Policy (OIP) or files suit with the court (litigation), action will be based on the records obtained as of the date of the search.

YOU ARE NOT REQUIRED TO CREATE ANY DOCUMENTS. Do not summarize, list or outline information in response to this request. **Return page 2 of this memorandum along with a copy of the relevant investigative case file.**

If there are any questions regarding this request, please contact the Government Information Specialist identified above. Your expeditious response to this request will enable DEA to meet statutory deadlines.

*** This request for documents has also been sent to the following DEA components:

Operations Division

Case Number: 14-00701-F

Page 2

FREEDOM OF INFORMATION RESPONSE

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: *Stephen A. Revilak*

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A full search of _____ (Office Symbol) for responsive records and/or documents under the custody and control of this office has been conducted and the results reported below are correct to the best of my knowledge.

Are requested documents attached? Yes ___ No ___

Grade/Series of Searcher(s) _____

Time spent searching (hrs/min.) _____

If documents are not attached, estimated time required _____

Grade/Series of Searcher(s) _____

Comments:

Print Name _____

Telephone _____

Signature _____ Title _____ Date _____

**DRUG ENFORCEMENT ADMINISTRATION
FOI/RECORDS MANAGEMENT SECTION (SAR)
FREEDOM OF INFORMATION/PRIVACY ACT UNIT (SARF)**

Case Number: 14-00701-F

Date: October 01, 2014

**Jane Edmonds
SARF Representative**

**(202) 307-7603
Phone Number**

**FREEDOM OF INFORMATION/
PRIVACY ACT
ACTION**



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Freedom of Information Act (5 USC 552) and Privacy Act (5 USC
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SARF (Nov. 2007)

Memorandum

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Subject: Freedom of Information/Privacy Act
Request for Documents (DFN: 380-01)

Date: October 01, 2014

To: (b)(6),(b)(7)(C),(b)(7)(F)
Acting Chief of Operations
Operations Division, OC

From: Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section (SARF)

Case Number: 14-00701-F
DEA GIS: Jane Edmonds

Requester: Stephen A. Revilak
Telephone Number: (202) 307-7603

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Some requests may not be clear from the letter alone. If so, SARF may restate the request on page two of this memorandum. **Return this memorandum along with any responsive documents.** Fees may be charged for certain types of requests under the Department of Justice (DOJ) regulations.

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If there are any questions regarding this request, please contact the Government Information Specialist identified above. Your expeditious response to this request will enable DEA to meet statutory deadlines.

*** This request for documents has also been sent to the following DEA components:

THE OFFICE OF TRAINING

BEST AVAILABLE COPY

Case Number: 14-00701-F

Page 2

FREEDOM OF INFORMATION RESPONSE

From :

To: FOI/Records Management Section, Freedom of Information/Privacy Act Unit (SARF)

Requester: *Stephen A. Revilak*

Restated Request: (If not restated, see attached letter)

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Are requested documents attached? Yes ___ No ___

Grade/Series of Searcher(s) _____

Time spent searching (hrs/min.) _____

If documents are not attached, estimated time required _____

Grade/Series of Searcher(s) _____

Comments:

Print Name _____ Telephone _____

Signature _____ Title _____ Date _____



U.S. Department of Justice
Drug Enforcement Administration

SEP 10 2014

Case Number: 14-00701-F

Subject: Requesting user manuals and training materials for the ICREACH query system, etc.

Stephen A. Revilak



Dear Mr. Revilak:

This letter responds to your Freedom of Information/Privacy Act (FOI/PA) request dated August 30, 2014, received by the Drug Enforcement Administration (DEA), Freedom of Information/Privacy Act Unit (SARF), seeking access to DEA records. Your request has been opened and assigned the above case number. Please include this case number when corresponding with this office.

This letter confirms your obligation that by filing your request, you have agreed to pay all applicable fees charged under 28 C.F.R. § 16.11, up to \$25.00. No fees are due at this time.

In order to expedite all requests, your request will be handled in chronological order based on the date of this letter. If you have any questions regarding this letter, you may contact our Customer Service Hotline Representative on (202) 307-7596 or mail your correspondence to:

DEA HEADQUARTERS
ATTN: FOI/PA UNIT (SARF)
8701 MORRISSETTE DRIVE
SPRINGFIELD, VIRGINIA 22152

Sincerely,



Katherine L. Myrick, Chief
Freedom of Information/Privacy Act Unit
FOI/Records Management Section



August 30, 2014

Freedom of Information & Privacy Act Unit
Drug Enforcement Administration
8701 Morrissette Drive
Springfield, VA 22152

Dear FOIA Officer:

Under the Freedom of Information Act, I am requesting a copy of the following records:

- User manuals and training materials for the ICREACH query system.

If there are any fees for searching for, reviewing, or copying the records, please notify me before processing if the amount exceeds \$25.00.

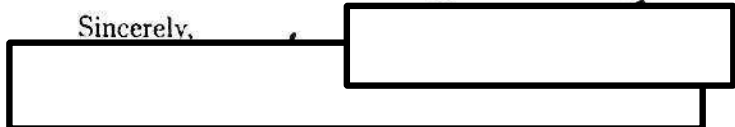
I am making this request for personal, non-commercial use.

If you deny all or any part of this request, please cite each specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law.

I would prefer to receive responsive documents in electronic form (e.g., as .pdf files emailed to steve@srevilak.net; or, on a CD mailed to the return address listed above).

Thanks you for your time and attention.

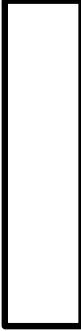
Sincerely,



Stephen A. Revilak

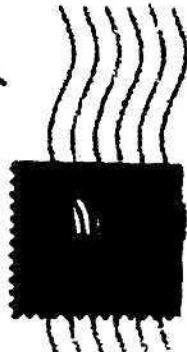
SEP 11 11:14 PM '14

Stephen A. Revilak



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FREEDOM OF INFORMATION ACT Unit
DRUG ENFORCEMENT ADMINISTRATION
8701 Monissette Drive
SPRINGFIELD, VA 5446 RECEIVED #4
SEP 05 2014
22157
2E2108001

THIS PARCEL
IS BEING
DELIVERED BY
USPS